

DISASTER PREPAREDNESS MAKES THE DIFFERENCE:

CONTRIBUTIONS FROM ECHO AND ITS PARTNERS TO THE STRATEGIES OF THE LATIN AMERICAN AND CARIBBEAN REGION

18 Y 19 DE JUNIO, CARTAGENA, COLOMBIA

LOGISTICAL NOTE

All information is available in the event website

<http://dipecholac.net/preparacion-ante-desastres/index-eng.html>

1. Venue Location

Intercontinental Cartagena

Address: Carrera 1 #51, Cartagena, Bolívar, Colombia

Phone: [+57 5 6424250](tel:+5756424250)

To see how you can get from your location in Cartagena, you can enter [here](#).

Conference Room: **Aquamarina**



2. Registration

All workshop participants must register at the following link <https://goo.gl/forms/td2xOGQAFLnhE07q1>.

Participation is subject to approval.

3. Share your evidence

All ECHO partners are encouraged to share their evidence on how disaster preparedness makes the difference. Please visit the website for more information: <http://dipecholac.net/preparacion-ante-desastres/share-your-evidence.html>

4. Visas

There are a number of countries whose citizens require a visa or permit for entry and stay in Colombia. Information about entry requirements is available at <http://www.eird.org/pr18/eng/general-requirements.html>

For additional information, we invite you to consult the website of the Ministry of Foreign Affairs of Colombia where you can find all the procedures, information, costs and times for the Colombian visa procedures: http://www.cancilleria.gov.co/tramites_servicios/visa

5. Transportation

The Rafael Núñez International Airport offers taxi service to passengers and visitors of the air terminal. The authorized taxi booths are located at the national and international departures areas, where tickets are delivered to the passengers with the address and cost of the destination to which they are going, as well as contact details of the airport in case any eventuality occurs. Rates range from \$ 10,000 to \$ 18,000 Colombian pesos (4-8 USD approx.), if they go to the downtown or Bocagrande areas. It is important to keep in mind the taxi service only accepts cash.

6. Food

During the first day of the workshop, lunch, morning & afternoon snacks as well as coffee will be provided. During the second day, morning snacks and coffee will be available.

7. Accommodation

It is the responsibility of each participant to make the reservation and assume the costs of their hotel room. See list of recommended hotels at the end of the document.

8. Interpretation Services

There will be simultaneous interpretation service in English and Spanish

9. Emergency lines

CRUE (Centro Regulador de Urgencias y Emergencias) 125

Defensa Civil Colombiana: 311 808 4405

Colombian Red Cross: 132

Police: 123 o 112

Firefighters: 119

10. Security

General safety recommendations for all participants:

- Be careful when using public transportation, including taxis. Always be alert, especially after dark and take appropriate precautions.
- Do not carry your credit card, travel tickets and money together, and leave cash and valuables in a safe place.
- Do not carry your passport unless absolutely necessary, and leave a copy of your passport (and travel and insurance documents) with your family or friends at home.
- Avoid displays of flashy items (jewelry, watches, etc.) and large sums of money in public, and do not use ATMs after dark, especially if you are alone. Verify that no one has followed you after completing your transaction.
- Avoid dark and unlit streets and stairways, and arrange to be picked up or left as close as possible to the entrance of your hotel or apartment.
- Make sure your accommodation has adequate security.
- Do not consume in informal establishments, and hire the services of certified tour operators
- Keep a close eye on your personal items in public places such as cyber cafés and bus stations.
- All high-level participants should alert their respective diplomatic/consular missions regarding the provisions regarding security, transport, accommodations and other protocol issues.

11. Clothing

For the meeting, formal attire is recommended.

12. Generalities

- Currency: The currency is the COLOMBIAN PESO(COP). Main credit cards such as: VISA, MasterCard, American Express, are widely accepted in Cartagena. Most bank cards can also be used at ATMs to withdraw cash in Colombian Pesos. Keep in mind that commercial establishments reserve their right to accept dollars, but it should be noted that the circulation currency is the Colombian Peso. For currency exchange: At Rafael Núñez Airport there are two currency exchange counters at the airport, one in the national area and another in the international area.
- Tips: In Cartagena tips are voluntary and are charged at the end of the bill in restaurants, bars and cafes. It is recommended to give a 10% tip.
- Tap water: Tap water in Cartagena is safe to drink, however there is also the option of bottled or filtered water.
- Electricity: In Colombia the common voltage is 110 V. The frequency is 60 Hz. The plugs are type A / B.

13. VI Regional Platform

The event *Disaster preparedness makes the difference* is one of the preliminary events to the **VI Regional Platform for Disaster Risk Reduction in the Americas** to be held from the 20th to the 22nd June in Cartagena, Colombia.

For more information visit the website <http://www.eird.org/pr18/eng/index.html>

Logistics Contact

In case you have any questions to the information provided in this note, do not hesitate to contact us:

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IMPORTANT NOTE: These rates are subject to availability. The VAT TAX only applies to Colombians.

Rates in dollars are subject to the TRM of the day. For additional hotels you can consult <http://www.eird.org/pr18/eng/docs/suggested-hoteles.pdf>

Hotel	Website	Location	Type of room and acomodation	Price per night	Taxes	Contact bookings
HOTEL ALLURE BON BON	http://allurebonbonhotel.com/	CENTRO HISTORICO Sector - Getsemaní: From Hotel to Centro de Convenciones- walking 5 min. Car 3 min.	Deluxe King - 1 o 2 pax – single or double bed.	\$229.500(COP) 80 USD (Aprox*)	IVA 19%.	reservas@allurehotels.com; reservas@karismacolombia.com. Call center 01800181169 or mobile: 3113809193.
			Deluxe Twin - 1 o 2 pax - single or double beds	\$ 246.500 (COP) 86 USD (Aprox*)		
			Junior Suite -1 pax.	\$ 272.000 (COP) 95 USD (Aprox*)		
HOTEL MONTERREY	http://www.hotelmonterrey.com.co/es	Sector CENTRO HISTORICO-Getsemaní: From Hotel to Centro de Convenciones- walking 5 min. Car 3 min.	Estándar Single -1 pax.	\$ 260.000 (COP) 91 USD (Aprox*)	IVA 19%	Tel: 57-5- 6503030 reservas@hotelmonterrey.com.co Fax: 57-5-6648574 ventas@hotelmonterrey.com.co
			Estándar Double - 1 o 2 pax - single or double beds	280000 COP / 98 USD (Aprox*)		
HOTEL IBIS	https://www.accorhotels.com/es/hotel-8600-ibis-cartagena-marbella/index.shtml	SECTOR MARBELLA (AV SANTANDER): From Hotel to Centro de Convenciones-.Car 10 min.	Twin – 2 pax – single beds.	\$189.000 COP 63 USD (Aprox*)	included	Grace Gvette H8600-re@accor.com
			Single- 1 pax.	\$ 189.000 (COP) 63 USD (Aprox*)		
HOTEL CARIBE	https://www.hotelcaribe.com/	Sector BOCAGRANDE: From Hotel to Centro de Convenciones-.Car 13 min.	Superior - 1 o 2 pax - single or double beds	Single \$ 310.000 (COP) 109 USD (Aprox*)	IVA 19% + insurance (COP) 7.800 per night per pax	grupos2@hotelcaribe.com Tel: (57 5) 6501160 Ext. 7813 Cel: 3215401659
				Double \$ 330.000 116 USD (Aprox*)		
			PREMIUM - 1 o 2 pax - single or double beds.	Single \$ 350.000 (COP) 123 USD (Aprox*)		
				Double \$ 380.000 (COP) 133 USD (Aprox*)		
			CLASSIC DELUXE- 1 o 2 pax – double bed.	Single \$ 410.000 (COP) 144 USD (Aprox*)		
				Double \$ 440.000 (COP) 155 USD (Aprox*)		

Hotel	Website	Location	Type of room and accomodation	Price per night	Taxes	Contact bookings
HAMPTON BY HILTON CARTAGENA	http://www.hiltonhotels.com/es_XM/colombia/hampton-by-hilton-cartagena/	Sector Bocagrande From Hotel to Centro de Convenciones-.Car 10 min.	Standard (Bed Queen)	\$ 250.000 (COP) 89 USD (aprox)	Iva 19 %	Tarifa para una o dos pax. hampton.cartagena@metro-op.com Tel: (5) 6945000- (5)6939803 Cel: 317 573 8045
			Standard Plus (Bed Queen + Sofa Bed)			
			Standard Twin (1 Bed Matrimonial + Bed SemiDouble)			
Holiday Inn Express Cartagena	http://www.hiexpress.com	Sector Bocagrande From Hotel to Centro de Convenciones-.Car 10 min.	Estándar -single	\$ 280.000 (COP) 100 USD (aprox*)	IVA 19% Insurance \$11.000 COP per night per pax Tourism Contribución \$4.500 COP per room per night	Tarifa para una o dos pax. hampton.cartagena@metro-op.com Tel: (5) 6945000- (5)6939803 Cel: 317 573 8045
			Estándar -Double	\$300.000 (COP) 108 USD (aprox*)		
			Superior King - Single	\$380.000 (COP) 136 USD (aprox*)		
			Superior King - Double	\$380000 (COP) 136 USD (aprox*)		
Hotel Holiday Inn Cartagena Morros	http://www.holidaycartagena.co/	Sector CIELO MAR: From Hotel to Centro de Convenciones-.Car 15-18 mins.	STANDARD KING – TWIN DOUBLE	\$320.000 (COP) 115 USD (aprox+*)	IVA 19% plus hotel insurance	Sandra Silgado Gerente de Cuenta sandra.silgado@ihg.com Cel. 3176380391.
			STANDARD TWIN - KING TWIN	\$300.000 (COP) 108 USD (aprox+*)		

Hotel	Website	Location	Type of room and accomodation	Price per night	Taxes	Contact bookings
Hotel Almirante	http://www.hotelalmirantecartagena.com.co/?gclid=EAlaIqobChMI07fOls2t2gIVTxuBCh05JAMWEAAAYASAAEgISi_D_BwE	Sector Bocagrande From Hotel to Centro de Convenciones-.Car 10 min.	EJECUTIVAS- Single o Double	\$329.000 (COP) 118 USD (aprox+*)	Iva 19%. Hotel Insurance \$8.000 COP per night, per pax (optional). Aporte Gremial - \$3.840 COP per room per night (optional)	Para reservas y mayor información: Sandra Cortes Bernal comercial2.bogota@hot elalmirante.co Phone (57) (1) 7470 333 . Ext: 513 Phone: (57) (5) 6658811 Celular: 318 514 7163
			SUPERIOR- Single o Double	\$369.000(COP) 132 USD (aprox+*)		
			JUNIOR SUITE -Single or Double	\$434.000(COP) 156, USD (aprox+*)		
			MASTER SUITE- Single or Double	\$534.000(COP)192 USD (aprox+*)		
HOTEL LAS AMÉRICAS	http://www.hotellasamericas.com.co	Sector CIELO MAR: From Hotel to Centro de Convenciones-.Car 15-18 mins.	SUPERIOR SINGLE CASA DE PLAYA	\$ 411.554 (COP) 121USD (Aprox*)	included	Para reservas y mayor información: LUZ AIDA SALCEDO PIÑEROS Gerente de Congresos y Asociaciones Nacionales Congress and National Associations Manager División Hoteles - Grupo Talarama Hospitality Division - Talarama Group luz.salcedo@hotellasamericas.com.co Cel: 318 3584375 :: Toll Free: 01 8000 953777 Cra 13 No.97-76 Of. 201 Edificio ASTAF Bogotá
			SUPERIOR DOUBLE CASA DE PLAYA. Single.	\$ 471.887 (COP) 140USD (Aprox*)		
			JUNIOR O DPLEX SGL CASA DE PLAYA.	\$649.554(COP) 189 USD (Aprox*)		
			JUNIOR O DPLEX DBL CASA DE PLAYA	\$709.887 (COP) 208 USD (Aprox*)		

